



City/School Department Employees Payroll Authorization Form

With payroll deduction, part of your paycheck is deposited each month in your Community & Teachers Federal Credit Union account. By using payroll deduction, you:

- Qualify for a discount on most loans
- Automatically build your savings account

Name _____	Transit Routing # 211589996 _____
SSN _____	Checking, Account # _____
Amount per month \$ _____	Savings, Account # _____

By signing this document, I hereby authorize my payroll office to make the continuing deduction show above to Community & Teachers Federal Credit Union and to make any necessary corrections.

Signature _____ **Date** _____

Attention Member: Please deliver this form to the credit union

This section is to be completed by the payroll office if payroll is sent via manual check and list. Please disregard this section if your payroll is submitted electronically.

Place of Employment _____ Phone _____

Payroll effective date _____

After processing, please fax this completed sheet to Community & Teachers Federal Credit Union as soon as possible so we may update our records. Thank you!